

Minutes of Town Council Meeting
April 9, 2013
Glasgow Public Library

Council Members Present: Sonny Williams, Roger Funkhouser, Mike Turner, Monica Dock, Ruby Clark.

Also Present: Town Manager Paul Parker, Administrative Assistant Jane Higginbotham, Asst. Town Attorney Will Hancock, Town Sgt. Aaron Britton, Public Works Supervisor Armond Falgoust.

Absent: Mayor Sam Blackburn

Guests Present: Lynda Miller, Doris Clark, Boyd Walker, Lisa Rogers, Roberta Anderson with The News-Gazette, Roberta Lyle, Stanley Wright.

The Pledge of Allegiance was led by Acting Mayor Councilor Ruby Clark, followed by a brief prayer.

Acting Mayor Councilor Ruby Clark called the meeting to order at 7:03 PM.

Public Comment Period:

Lynda Miller – Mrs. Miller stated she wants to archive the Town of Glasgow's information and history she retrieved when researching her book. Mrs. Miller asked for Council's approval to go through Town Hall, the safe, attic, etc. to preserve everything. Mrs. Miller stated she has spoken with resident Tom Camden who is W&L Library Head Librarian, who stated he would be glad to help. Mrs. Miller stated she would volunteer her time.

Boyd Walker – Mr. Walker stated he came to the February meeting and had requested increased patrol on Fitzlee Street. Mr. Walker stated traffic on Fitzlee Street is worse than Rt. 130. Mr. Walker stated he is requesting the Council and the Mayor's help to do something to get increased patrol on Fitzlee Street. Mr. Walker stated the Town needs the help from Rockbridge County Sheriff's Office and need signs posted. Councilor Monica Dock stated Sgt. Britton had given Council at the March meeting the number of tickets written for that area. Sgt. Britton stated he and Rockbridge County Sheriff Deputy Chris Norris have written tickets in front of Mr. Walker's house. Lynda Miller stated traffic comes off the hill and does not stop at the bottom of the hill at the stop sign. Town Manager Paul Parker stated he will check with VDOT to see if they will lower the speed limit and get speed bumps. Sgt. Britton stated the speed limit is already 25 and cannot go any lower. Councilor Roger Funkhouser stated he does not think speed bumps will help.

Henry Fitzgerald – Mr. Fitzgerald was on agenda and did not show up.

Review of Minutes:

Regular Meeting 03/12/2013

Budget Meeting March 25, 2013

Motion by Monica Dock and **Seconded** by Roger Funkhouser to approve minutes.**Carried** unanimous voice vote.**Consideration of Bills:**

Town Manager Paul Parker stated he received a bill from the financial officer of the Rockbridge Regional Library for an annual payment of \$4,500. Mr. Parker stated he was told \$3,000 was toward debt service and \$1,500 was toward operations. Boyd Walker stated this was a gentleman's agreement, nothing in writing, that Glasgow would pay \$4,500 to the Rockbridge Regional Library toward the debt service. Councilor Roger Funkhouser asked how long the debt service on the library was for. Mr. Walker stated twenty (20) years. Mr. Funkhouser stated we would have to pay it this year but the Town needs something in writing stating when the agreement began and when the debt service is paid. Mr. Funkhouser stated it was his understanding the Library becomes the Town's when the debt service is paid. Mr. Parker stated he will write a letter to the director of the Rockbridge Regional Library to get this information.

Motion by Mike Turner to pay all bills as presented and any other bills that may come up. **Seconded** by Monica Dock.**Carried** unanimous voice vote.**Committee/Commission Reports:**

Parks & Recreation Committee – Chairperson, Roberta Lyle, stated the first “Music in the Park” will be April 27th from 6:30-9:30 PM with Crow Creek Band. Mrs. Lyle stated the new lights have been installed on the new pole at the ball field. Mrs. Lyle stated the new director for softball is Lisa Rogers. Mrs. Lyle stated Mrs. Rogers gave copies of the rules and the schedule to members of the Parks and Recreation Committee. Mrs. Lyle stated the first game is scheduled for April 30th, weather permitting. Mrs. Lyle stated the new playground equipment has not been installed. Town Manager Paul Parker stated the foundation will be put in as soon as the ground is dry and another workday will be scheduled.

Water & Sewer Committee – Councilor Roger Funkhouser stated the Water and Sewer Committee will meet Thursday, April 18th @ 6PM to work on ordinances regarding the new water meters.

Police Activity Report:

Sgt. Aaron Britton showed Council a sample of a parking ticket he would like to start using. Sgt. Britton stated Section 10.40 of Town Ordinance states suggested fees must be sent to the Ordinance Committee. Sgt. Britton stated he would bring suggested fees to Council at the May 14, 2013 meeting.

Old Business:

None.

New Business:

- A. Proposed FY'13-'14 Budget/Fee Schedule – Town Manager Paul Parker stated Council has a copy of the proposed budget for FY '13-'14 and asked Council for permission to advertise, set the Public Hearing for May 14, 2013 @ 6:00 PM and vote at the June 11, 2013 meeting.

Motion by Mike Turner and **Seconded** by Ruby Clark to have the Public Hearing on May 14, 2013 at 6:00 PM.

Carried unanimous voice vote.

Councilor Roger Funkhouser asked if changes can be made to the proposed budget. Town Manager Paul Parker stated yes, changes can be made up to the beginning of the Public Hearing.

Acting Mayor Councilor Ruby Clark gave permission to advertise the proposed FY '13-'14 budget.

- B. 911 Call Center Activity Report for March 2013 – Town Manager Paul Parker stated he will try to include the monthly activity report for Council in their packets in the future.
- C. VML Policy Committee Nominee – Town Manager Paul Parker asked Council if any were interested in serving on committees for VML. There were none.
- D. Park & Recreation Committee Appointments – Town Manager Paul Parker stated he has three (3) applications for two (2) openings on Parks and Recreation Committee. Acting Mayor Councilor Ruby Clark appointed all three (3) applicants to the Parks and Recreation Committee. The appointees are Aaron Britton, Carolyn Bradley, Lisa Rogers. Mr. Parker stated he will send a letter to each appointee congratulating them on their appointment.
- E. Town Meetings for Water Improvement Project – Town Manager Paul Parker stated there will be two (2) public meetings held for the water improvement project. Mr. Parker stated May 23, 2013 meeting will be held at the Glasgow Rescue Squad building at 7:00 PM, and the June 20, 2013 meeting will be held at the Community Center at 7:00 PM. Mr. Parker stated both meetings will be advertised. Mr. Parker stated representatives from Virginia Department of Health and Hurt & Proffitt will be there to explain the project and get feedback from the public.
- F. Contract to Buy Johnson Property – Town Manager Paul Parker stated he has the contract ready to sign to buy the 30'x90' Johnson lot 8, block 99, which will give the Town a 100' radius needed for the new well site.

Motion by Monica Dock and **Seconded** by Roger Funkhouser to move forward with the contract to purchase the Johnson lot 8, block 99 for the new well site.

Carried unanimous voice vote.

G. Resolution for Virginia Retirement System

Motion by Mike Turner and **Seconded** by Roger Funkhouser to increase the member contribution for FY 2014 by 1% as required by Virginia Code, and certify that employees will receive an offsetting salary increase effective July 1, 2013.

Carried unanimous voice vote.

H. Glasgow Rescue Squad – Waive Fee – Town Manager Paul Parker stated the Rescue Squad has requested the \$100 fee be waived for a softball tournament and use of the concession stand. Councilor Monica Dock stated she wants to put in the motion for the fee to be waived for all in-town non-profits. Councilor Roger Funkhouser stated he wants the fee schedule inserted in the Park Rules.

Motion by Monica Dock and **Seconded** by Mike Turner to waive the \$100 fee for softball tournament for the Glasgow Rescue Squad.

Carried unanimous voice vote.

Motion by Monica Dock and **Seconded** by Roger Funkhouser to waive \$100 fee for softball tournaments for all in-town non-profits.

Carried unanimous voice vote.

I. Manager's Report – Town Manager Paul Parker stated the PDF for bond council for the water improvement project is due April 26, 2013.

Mr. Parker stated the draw down tests should be complete within the week and sent to VDH. Mr. Parker stated they are hoping for 100 GPM.

Mr. Parker stated Russ Orrison has promised to finish the core permit and plat for the canoe launch by April 15 so he can submit to CSX for final approval.

Councilor Roger Funkhouser asked what Council would like to do regarding Lynda Miller's request during public comment. Town Manager Paul Parker stated he will research prices for the May meeting to have Council minutes bound. Council stated Town Manager Paul Parker can coordinate with Lynda Miller and Tommy Camden to have historical papers cataloged.

Acting Mayor Councilor Ruby Clark stated Tom and Reese McClanahan wanted to thank Council for all the cleaning and clearing at Billy Walker's residence.

Town Manager Paul Parker stated he will follow up with owners of abandoned houses. Councilor Roger Funkhouser stated the house at 1515 7th Street needs to be revisited as it has changed ownership. Mr. Funkhouser stated it was owned by James Fitzgerald and came into compliance last year, but new owner needs to be sent a letter.

Acting Mayor Councilor Ruby Clark asked if anything can be done about the language being used at the park. Town Sgt. Aaron Britton stated he has to catch someone using the offensive language.

Acting Mayor Councilor Ruby Clark stated June 11, 2013 is the last day to sign up to run in the November election.

Town Manager Paul Parker stated he will be gone two (2) days next week for training in North Carolina. Mr. Parker stated he can then transfer his water license to Virginia. Mr. Parker stated he has his mosquito applicator license in North Carolina and is checking to see what has to be done to transfer his license to Virginia.

Motion by Monica Dock and **Seconded** by Mike Turner to adjourn meeting.
Carried unanimous voice vote.

Meeting adjourned at 8:45 PM.

Acting Mayor

Clerk