

Minutes of Town Council Workshop
January 29, 2013
Glasgow Town Hall

Council Members Present: Sonny Williams, Roger Funkhouser, Mike Turner, Monica Dock, Ruby Clark, Caleb Keckler.

Also Present: Town Manager Paul Parker, STP Supervisor Jeff Rankin, Public Works Supervisor Armond Falgoust, Town Sgt. Aaron Britton.

Councilor Ruby Clark called the meeting to order at 6:00 PM.

Old Business:

Town Manager Paul Parker briefed Council that there would be a pre-construction meeting at Town Hall on February 6, 2013 at 9:30 AM with the engineer and the contractor. Rorrer Well Drilling has 30 days to develop the well.

Town Manager Parker stated the agreement for canoe launch with the Virginia DGIF has been finalized and they changed the hours of operation to sunrise to sunset. Russ Orrison is still in the design stage of the launch. He is also preparing a site plan for the agreement and US Army Corp of Engineers permitting. Virginia DGIF has named the launch site "Glasgow Landing". Russ is scheduled to have a draft plan by February 12th.

Town Manager Parker stated the selection board for the water system improvement project will meet under New Business. Town Manager Parker also presented copies of the new committee member's letters and copies of the non-profits requesting they present their budget requests to Council.

New Business:

Councilor Ruby Clark convened the selection board for design of the water project. Only one (1) firm submitted a proposal, Hurt & Proffitt.

Motion by Mike Turner and **Seconded** by Monica Dock to hire Hurt & Proffitt.
Carried unanimous voice vote.

Council approved the Town's new letterhead with the Appalachian Trail logo, with minor changes to Sonny William's name. Council requested the Town Manager update the emergency contact list to the sheriff's office and the 9-1-1 center.

Council listed all their on-going projects and initiatives and discussed their priorities for the up-coming year. After discussion, the final list is as follows, in order of their priority:

1. Water System Improvement Project
Wastewater Plant Improvements
2. Canoe Launch – Glasgow Landing
3. Abandoned Houses/Beautification
4. Abandoned Vehicles
5. Stormwater/Runoff Study at Sallings Mtn.
6. Complete the update to the 2006 Comprehensive Plan by 12-31-2013.
7. Sidewalk/streetlight project – VDOT enhancement

Other discussions were held about abandoned houses, including the fire department needs to provide a list to the Town which houses are scheduled to burn. The Town’s public works would be responsible for clean-up and disposal after the burn.

Motion by Ruby Clark and **Seconded** by Monica Dock to adjourn the meeting.
Carried unanimous voice vote.

Meeting adjourned at 8:30 PM.

Mayor

Clerk