

Minutes of Town Council Meeting
January 14, 2014
Glasgow Public Library

Council Members Present: Sonny Williams, Roger Funkhouser, Mike Turner, Councilor-elect Andrea Bradley, Councilor-elect John Hill.

Absent: Jeremy Kilgore (due to illness).

Also Present: Mayor-elect Ruby Clark, Town Manager Paul Parker, Administrative Assistant Jane Higginbotham, Asst. Town Attorney Will Hancock.

Guests Present: Lee Duke, Carolyn Bradley, Boyd Walker, Wendy Duke, Sarah Funkhouser, Glasgow Community Watch President Rebecca Chittum, Adam Funkhouser, Glasgow STP Supervisor Jeff Rankin, Chris Flint, Rockbridge Advocate Editor Doug Harwood, Rockbridge County Clerk of Court Bruce Patterson, Gloria Young, Reese McClanahan, Larry Spangler, Natalie Harris, Glasgow Public Works Supervisor Armond Falgoust, Glasgow Town Sgt. Aaron Britton, Bob Kindle and Family, Rockbridge County Board of Supervisor Natural Bridge District David Hinty, Lynda Miller.

The Pledge of Allegiance was led by Councilor Roger Funkhouser, followed by a brief prayer by Mayor-elect Ruby Clark.

Swearing in of New Mayor, Council Members:

Mayor-elect Ruby Clark and Councilors-elect Andrea Bradley and John Hill were sworn in individually by Rockbridge County Clerk of Court Bruce Patterson, and signed the Oath of Office. Councilor-elect Jeremy Kilgore, absent due to illness, will be sworn in at the Rockbridge County Clerk of Court Office by Bruce Patterson.

Mayor Ruby Clark called the meeting to order and opened the Public Hearing @ 7:00 PM.

Public Hearing #1:

Public comment on adoption of a proposed resolution authorizing the issuance of bond by the Town of Glasgow, not to exceed \$3,788,328, to be sold to Virginia Resources Authority (VRA) to pay capital cost for the Water Improvement Project.

Public comment: (1) Lynda Miller spoke regarding citizens being advised of water leaks once water project is finished. (2) Lee Duke spoke regarding cost to citizens for pressure release valve and expansion tanks. (3) Boyd Walker spoke regarding abandoned houses getting new meters.

Mayor Clark closed the Public Hearing #1 @ 7:15 PM.

Public Hearing #2:

Public comment on issuance of a Finding of No Significant Impact (FONSI) for a project funded through the Virginia Water Supply Revolving Fund.

No public comment.

Mayor Clark closed the Public Hearing #2 @ 7:17 PM.

Mayor Ruby Clark called the Regular Scheduled Meeting to order @ 7:17 PM.

Review of Minutes:

Motion by Roger Funkhouser and **Seconded** by Mike Turner to approve minutes for the December 10, 2013 meeting.

Carried unanimous voice vote.

Consideration of Bills:

Motion by Roger Funkhouser and **Seconded** by Mike Turner to approve all bills and any other bills that may come up.

Carried unanimous voice vote.

Committee/Commission Reports:

Community Watch – Community Watch President Rebecca Chittum stated by-laws have been approved. Ms. Chittum stated Community Watch has events planned for 2014. Ms. Chittum stated the Christmas Toy Drive was successful.

Police Activity Report:

Town Sgt. Aaron Britton stated Council has a copy of his December report: 12 calls, 6 traffic stops, 5 summons, 3 warnings, 1 warrant, 2 arrests, 2 traffic crashes, 5 investigations, 3 administrative days in office, 2 meetings, 1 assist other agencies. Sgt. Britton stated Community Watch elected its new Board: Rebecca Chittum, President; Whitney Preston, Vice-President; Lynda Miller, Secretary.

Old Business:

- A. **Resolution to adopt revisions to Chapter 6, Finance and Taxes, and Chapter 14, Sewer and Disposal, of the Town Code as presented.** Public Hearing was held at December 10, 2013 meeting.

Motion by Sonny Williams and **Seconded** by Mike Turner to adopt Chapter 6 and Chapter 14 of the Town Code as presented.

Carried unanimous voice vote.

New Business:

- A. **Mayor's Appointment of 2014 Committees and Commissions.** See attached list.

B. Appointment to Planning Commission - two (2) openings.

Motion by Mike Turner and **Seconded** by Roger Funkhouser to approve Reese McClanahan for five (5) year seat on Planning Commission and on Zoning Board of Appeals.

Carried unanimous voice vote.

C. Appointment to Zoning Board of Appeals – two (2) openings. See previous motion in New Business, B.**D. Award of Construction Contract.**

Motion by Roger Funkhouser and **Seconded** by John Hill to award Commonwealth Excavating, Inc., with the lowest bid in the amount of \$2,462,233.50, the Construction Contract for Water Improvement Project.

Carried unanimous voice vote.

Motion by John Hill and **Seconded** by Andrea Bradley to pass Resolution to authorize issuance of bond not to exceed \$3,788,328 to be sold to Virginia Resources Authority (VRA) to pay capital cost for the Water Improvement Project and to give the Mayor and Town Manager authority to sign the said Resolution.

Carried unanimous voice vote.

Approximately thirty (30) days after the Public Hearing, the Bond will be closed. The Closing will take place at Virginia Department of Health (VDH) offices. Then a Notice to Proceed can be issued, which starts the clock for the contractor. Within the 30-day period after the Public Hearing, a Pre-Construction Meeting will be held.

E. Schedule two (2) Workshops. First workshop will be held January 23, 2014 @ 6PM @ Town Hall and Council will be trained on laws on public meetings, the role of local government, and a site visit. Second workshop will be February 6, 2014 @ 6PM @ Town Hall and will discuss goals, objectives, FY '14-'15 Budget. Both workshops will be advertised.**F. List of Non-Profits to contact for new budget.** Letters will be sent to Glasgow Food Pantry, Glasgow Fire Department, Glasgow Rescue Squad, Glasgow Summer Enrichment asking them to attend March 11, 2014 Town Council Meeting to request being included in the new budget. Letters will also be sent to Glasgow Community Watch and Valley Program for Aging (Senior Center in Buena Vista).**Public Comment Period:**

Sgt. Aaron Britton read to the public Town Code 2-47 and State Code 18.2-15.

A. Boyd Walker. Mr. Walker stated speeding on Fitzlee Street is a cut-thru from Rt. 130 to Dollar General store and Mohawk and only matter of time until a serious accident. Mr. Walker asked that Sgt. Britton provide occasional stationary patrol on Fitzlee Street at different times. Mr. Walker stated the end of Fitzlee and Anderson Streets need paving but will not be done until water project is finished but several loads of gravel need to be put there until then. Mr. Walker stated

- Town Ordinance regarding farm use vehicles should have been changed twenty (20) years ago. Mr. Walker stated wants to see Town Manager riding around town. Mr. Walker asked how Town Manager can manage the town if he is not going out around town and does not live in town. Mr. Walker stated if a council member lived next to inoperable vehicles the problem would be taken care of. Mr. Walker stated would like Council to ride around town and look at all the inoperable vehicles, abandoned houses and empty buildings.
- B. Bob Kindle.** Mr. Kindle handed papers to Town Council. Mr. Kindle asked Council to consider the events of January 7, 2014 at Town Hall when he was called names and ordered from Town Hall and told not to return or would be arrested. Mr. Kindle stated Sgt. Britton confirmed this. Mr. Kindle requested Mayor and Council to consider this issue in closed session and he will make himself available to answer questions or provide information. Mr. Kindle requested if Council has a closed session regarding this situation, he asks that he be allowed to attend. Mr. Kindle stated Town Manager should present proof of allegations and/or witnesses to validate the allegations. Mr. Kindle stated if Town Manager could not provide such, he wants a public apology and a written apology placed in his personnel file. Mr. Kindle asked Mayor and Council to revisit Town Code about residency requirements. Mr. Kindle stated Mr. Parker came by his house yesterday and apologized and welcomed him back to Town Hall. Mr. Kindle stated Mr. Parker made his comments in public and must apologize in public.
- C. Lee Duke.** Mr. Duke handed papers to Town Council. Mr. Duke stated he had wanted to be on the agenda because there are not a lot of forums for citizens to speak to Council members and get communication going. Mr. Duke stated he wanted on the agenda because he has questions about the budget and how items are determined for line items.
- D. Natalie Harris.** Mrs. Harris stated her sewer has been messed up for about twenty (2) years and it is on the Town end. Mrs. Harris stated she was told numerous times the problem was fixed and it is not. Mrs. Harris stated her mother paid a lot of money out-of-pocket over the years to Roto-Rooter, etc. and the problem has never been fixed and some of this money should be recouped as the problem was on the Town end. Mrs. Harris stated she had damage to her house from the sewer backing up over the years and had TAP do repair work. Mrs. Harris stated she wants this problem fixed right away or she will take legal action.
- E. Wendy Duke.** Mrs. Duke stated she and Sarah Funkhouser were promised a public apology from Town Manager Paul Parker regarding events that happened at Town Hall on January 7, 2014. Mr. Parker stated he will make the public apology when he does his Manager's Report. Mrs. Duke requested Council get ideas and concerns from the public to discuss in workshops coming up. Mrs. Duke stated everyone excited that Ruby Clark is Mayor and that there are new Council members and the public wants to be more involved. Town Manager Paul Parker stated the Comprehensive Plan is in process of being updated with Central Shenandoah Planning District Commission and the Planning Commission and will be getting public input, do public forums, send out questionnaires.

Manager Report:

- A. Permit for Construction of Canoe/Kayak Launch.** Council has copy of final permit for canoe launch. Has been very complicated process for a simple project. Construction can begin after the Marine Resources Commission does a mussel survey in April 2014.
Motion by Roger Funkhouser and **Seconded** by Mike Turner to sign the permit.
Carried unanimous voice vote.
- B. Proposed Budget Schedule.** Draft budget in February 2014; workshop late February 2014 or early March 2014; present draft budget April 2014; Public Hearing May 2014; adopt budget June 2014.
- C. 9-1-1 Monthly Report.**
- D. Expense Report dated 01/02/2014.**

Town Manager Paul Parker stated he went to everyone individually yesterday to apologize personally for the way he treated them at Town Hall on January 7, 2014. Mr. Parker stated he did not get to see Lee Duke or Sarah Funkhouser. Mr. Parker stated that morning was a bad morning as his elderly father, who is in bad health, had given him trouble, and he was emotionally distraught when he got to work and he took it out on Bob Kindle and Lee Duke. Mr. Parker stated he made a negative comment about SRPDA when Sarah & Roger Funkhouser and Lee & Wendy Duke came back to Town Hall. Mr. Parker stated he hoped they all would accept his apology, as there was no excuse for what he did.

Other:

Public Works Supervisor Armond Falgoust asked Council to go into Executive Session regarding personnel policies. Executive Session regarding personnel is only for hiring, firing, salary, discipline, etc., not personnel policies. Mr. Falgoust spoke regarding his job description.

Motion by Andrea Bradley and **Seconded** by Mike Turner to adjourn at 9:30 PM.
Carried unanimous voice vote.

 Mayor

 Clerk