

**Minutes of Town Council Meeting**  
**June 10, 2013**  
Glasgow Town Hall

Council Members Present: Sonny Williams, Roger Funkhouser, Mike Turner, Monica Dock, Ruby Clark.

Also Present: Mayor Sam Blackburn, Town Manager Paul Parker, Administrative Assistant Jane Higginbotham, Town Attorney Assistant Will Hancock, Town Sgt. Aaron Britton, Public Works Supervisor Armond Falgoust.

Guests Present: Judy Loughhead, Sue Wood, Reese McClanahan, Roberta Lyle, India Martin, Benita Fitz, Natalie Harris.

The Pledge of Allegiance was led by Councilor Ruby Clark, followed by a brief prayer.

Mayor Sam Blackburn called the meeting to order at 7:00 PM.

**Public Comment Period:**

None.

**Review of Minutes:**

Regular Meeting 05/14/2013

**Motion** by Ruby Clark and **Seconded** by Mike Turner to approve minutes as presented.  
**Carried** unanimous voice vote.

**Consideration of Bills:**

Councilor Monica Dock asked if Batman Construction has started work on the canoe launch and debris bridge. Town Manager Paul Parker stated they will begin work Wednesday, June 12, 2013, weather permitting.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to pay all bills as presented and any other bills that may come up.

**Carried** unanimous voice vote.

**Committee/Commission Reports:**

None.

**Police Activity Report:**

Sgt. Aaron Britton stated May was a slow month. Sgt. Britton stated he had been out for ten (10) days with his knee. Sgt. Britton stated he met with Mr. Walker, at his request, on May 22, 2013, with the presence of Town Manager Paul Parker. Sgt. Britton stated per Mr. Boyd Walker's request, he had been at his residence on Fitzlee Street during each shift change for an hour each for three (3) days and did not write one summons.

Sgt. Britton stated Community Watch elected Curtis Preston as president and Rebecca Chittum as vice-president at June meeting. Sgt. Britton stated *National Night Out* is scheduled for Tuesday, August 6, 2013. This will be a community-wide endeavor and will be held at Glen Maury Park in Buena Vista. Buena Vista, Lexington, and Rockbridge County are participating as well.

Councilor Ruby Clark asked Sgt. Britton what happened to his knee. Sgt. Britton stated the doctor said he had torn something, and it was an old injury from his service in Iraq.

**Old Business:**

- A. June 20<sup>th</sup> Town Hall Meeting on Water Improvement Project – Town Manager Paul Parker stated an ad will be put in the News-Gazette with date, time, location for meeting. Mr. Parker stated only three (3) were at the May meeting.
- B. Community Center Designated as Emergency Shelter – Town Manager Paul Parker stated he had contacted Rockbridge County Emergency Coordinator Robert Foresman about the process to have the Community Center designated as an emergency shelter. Mr. Parker stated Mr. Foresman directed him to contact the Red Cross. Mr. Parker stated he contact Mr. Raymond Watson with the Red Cross, who will come inspect the Community Center. Councilor Monica Dock asked if Council can get a list of the requirements. Mrs. Dock stated if the Community Center does not meet the requirements there is no point in getting it inspected. Mr. Parker stated Sgt. Britton found two (2) generators at Fort Meade in Maryland and just has to go pick them up. Mr. Parker stated one will be for the Community Center and one will be for Town Hall. Councilor Dock stated the Community Center can still be used as a heating/cooling center. Mr. Parker stated yes, the Community Center can be designated as a heating/cooling center regardless of whether it meets the Red Cross requirements for an emergency shelter. Mr. Parker stated he would get the list of requirements from Mr. Watson for the July meeting.
- C. Abandoned Houses/Nuisance Violations – Town Manager Paul Parker stated he and Public Works Supervisor Armond Falgoust had toured the town and sent out 34 violation letters, mostly for high grass. Mr. Parker stated there are three (3) houses left to burn. Mr. Parker stated Fire Chief John Hill stated it is too hot to burn in the summer, and they will try to do this in the next several months. Mr. Parker stated 1515 7<sup>th</sup> Street is now owned by Dustin Wilhelm. Councilor Ruby Clark asked Mr. Parker if the Town had mowed the grass for Mr. Wilhelm. Mr. Parker stated yes, the Town did mow the grass. Councilor Monica Dock asked if 605 Shawnee Street had been found to have any historical value. Mr. Parker stated it did not and that he had sent the owner, William Camper, a letter stating this, and that the house needs to be fixed, or torn or burned down. Councilor Roger Funkhouser asked about 1503 Rockbridge Road, which is owned by William Walker. Mr. Parker stated he has not done anything as far as cleaning or fixing it up. Councilor Clark stated there are many cats living there. Councilor Funkhouser stated it needs to be totally cleaned if he is going to keep the building. Mr. Parker stated he would ask Mr. Walker if he wants the Town to help and then we would bill him for our part. Mr. Parker stated the inmates will be here next

week and he will ask Mr. Walker if he would like to have the inmates there. Reese McClanahan asked when does the Town stop doing Mr. Walker's work for him. Mr. Parker stated the Town sent Mr. Walker an invoice for the work the Town did at 709 8<sup>th</sup> Street. Mrs. McClanahan stated it should have been a hefty bill. Mr. Parker asked what is done if the invoice is not paid. Town Attorney Assistant Will Hancock stated the Town could take it to small claims court. Mr. Parker rescinded his statement that the Town had sent Mr. Walker an invoice for work done at 709 8<sup>th</sup> Street. Mr. Parker stated he has not decided the cost yet – maybe several hundred dollars.

**New Business:**

- A. Closing of BB&T in Glasgow – Mr. Parker stated he had asked Mr. Neal Lineberry to be at the June Council meeting to explain to Council and the Town why BB&T has decided to close the branch in Glasgow. Mr. Parker stated Mr. Lineberry would not come to the June Council meeting but would be glad to meet with Council one-on-one. Councilor Roger Funkhouser stated Council needs to decide whether to stay with BB&T and have to drive to Buena Vista or to change banks. Mr. Parker stated he would have to write a RFP to change banking services, interview all the banks who respond, and then one would have to be selected. Mr. Parker stated Council needs to list the qualifications they are looking for. Mr. Parker stated BB&T owns the bank building and has not decided what they will do with it. Councilor Monica Dock stated she had asked the BB&T employees what they had been told and they said their deposits had gone down every year. India Martin stated she wanted to ask Council to pursue a small town bank to come to Glasgow. Mrs. Martin stated Council needs to work diligently on this for the community and the citizens' sake. Councilor Funkhouser stated a letter could be drafted from the Mayor and Council and sent to all the other local banks asking them if they would be interested in putting a branch in Glasgow. Mr. Funkhouser stated a letter should also be written to BB&T Headquarters to see what they are planning to do with the building. Judy Loughhead stated when the bank at Natural Bridge closed, she had heard no one could go into that building for so many months. Mrs. Loughhead asked if that would happen in Glasgow. Councilor Funkhouser stated if BB&T owns the building, they can do whatever they want.
- B. April 2013 9-1-1 Report – Town Manager Paul Parker stated Council has a copy of the monthly report in their packets.
- C. FY '13-'14 Budget - Town Manager Paul Parker stated the budget has been advertised and the public hearing held with no comments. Mr. Parker stated he needs a motion to adopt the budget as presented.

**Motion** by Ruby Clark and **Seconded** by Sonny Williams to adopt the 2013-2014 Budget as presented.

**Carried** unanimous voice vote.

Reschedule July 2013 Council Meeting - Town Manager Paul Parker stated he would like to change the date of the July 2013 Council meeting as employees will

be on vacation. Mr. Parker stated he would like to change the meeting from July 9, 2013 to July 16, 2013.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to reschedule the July Council meeting from July 9, 2013 to July 16, 2013.  
**Carried** unanimous voice vote.

Town Manager Paul Parker stated this will be advertised.

- D. Schedule Public Hearing to Amend Parking Ordinance – Town Manager Paul Parker stated he needs to schedule a public hearing to amend the parking ordinance.

**Motion** by Monica Dock and **Seconded** by Ruby Clark to schedule a public hearing to amend the parking ordinance for Tuesday, July 16, 2013 at 7:00 PM and the regular Council meeting to be held at 7:15 PM.  
**Carried** unanimous voice vote.

**Resolutions and Ordinances:**

- A. Resolution to Support Glasgow VFD in ALS Certification – Town Manager Paul Parker recommended to table this discussion per Glasgow VFD Fire Chief John Hill’s request, as he is meeting with the Rockbridge County Administrator and the Rockbridge County EMS Coordinator.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to table the Resolution to support the Glasgow VFD in ALS Certification.  
**Carried** unanimous voice vote.

- B. Resolution to Amend Park & Playground Rules – Town Manager Paul Parker stated he has a Resolution for Council to add the park fees to the Park & Playground Rules and to add exemption for all in-town non-profits from fees.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to add the fee schedule to the Park & Playground Rules and to add exemption for all in-town non-profits from fees to the Park & Playground Rules.  
**Motion Died** for lack of **Vote**.

Councilors Roger Funkhouser and Monica Dock stated the Resolution states “*all non-profit organizations*” and should be corrected to read “*all non-profits within Glasgow Town limits.*” Councilors Funkhouser and Dock stated the fire department and rescue squad would be included in this and not to list them individually.

Town Manager Parker stated the Resolution will be redone and have ready for the July meeting to be signed.

**General Discussion:****A. Manager's Report:**

1. Water System Improvement Project: still under review with Virginia Department of Health. Being told will take 2-6 months.
2. Canoe Launch – Glasgow Landing: we drew modification on building permit for footers and Building Inspector wants the Town to have approved/certified by engineering staff.
3. Request for Sewer Department: permission to purchase storage shed to replace old lean-to to store new John Deere mower, weedeater, grease, oil, gasoline. Estimated less than \$5,000. Is included in the current budget. Size of building be approximately 16' x 20'. Council agreed.
4. Council has copy of current spending report.
5. Draft letter to residents explaining about expansion tanks. Council has copy. Will mail out this summer after construction starts.
6. Stephanie Moon, Roanoke City Clerk of the Board visited in May and explained procedures for minute taking, etc. She sent us information to obtain journal books for organizing minutes.

**Other Comments:**

- A. Councilor Ruby Clark asked if the locks have been changed at Town Hall. Town Manager Paul Parker stated it will be done as soon as possible.

Councilor Clark asked if anyone has a license to spray for mosquitoes. Town Manager Parker stated his North Carolina has expired. Mr. Parker stated he has to pay the fees and maybe take the exam again for the state of Virginia. Mr. Parker stated he will talk to Rockbridge County Administrator Spencer Sutter.

Councilor Clark stated someone is dumping their wet grass at the cemetery. Ms. Clark stated it is wet and smells very bad.

Meeting adjourned at 8:15 PM.

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Mayor

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Clerk

