

Minutes of Town Council Meeting
March 11, 2014
Glasgow Public Library

Council Members Present: Sonny Williams, Roger Funkhouser, Andrea Bradley, Jeremy Kilgore.

Absent: Councilor John Hill, Councilor Mike Turner (illness)

Also Present: Mayor Ruby Clark, Town Manager Paul Parker, Administrative Assistant Jane Higginbotham, Town Attorney Tom Simons.

Guests Present: Carolyn Bradley, Doris Hedrick, Public Works Chris Flint, Robert Hickman with Glasgow Life Saving & First Aid, Bob Kindle, Boyd Walker, Lee Duke, Judy Loughhead, Georgette Claytor, Roberta Lyle, Cheryl Hunt, India Martin, Natalie Harris, Roberta Anderson with The News-Gazette, Reese McClanahan, Geri Schaff with Maury River Senior Center, Rebecca Chittum, Mike Watts

The Pledge of Allegiance was led by Mayor Ruby Ogden Clark, followed by a brief prayer led by Councilor Jeremy Kilgore.

Mayor Ruby Ogden Clark called the meeting to order at 7:00 PM. Mayor Clark stated Mr. Hickman with the Glasgow Life Saving & First Aid has to leave for another meeting and will give his budget request before Public Comment.

Robert Hickman – Glasgow Life Saving & First Aid – Mr. Hickman stated Glasgow Life Saving & First Aid is asking for \$13,150 for the next fiscal year, which includes up to \$500 for reimbursement for Christmas parade. Mr. Hickman stated this is a 10% increase from previous years' allotments based on number of calls, rising costs, and what other jurisdictions are receiving.

Public Comment:

- A. Bob Kindle.** Mr. Kindle had a handout for each Council member. Mr. Kindle also gave each Council member a DVD of the Constitution of the United States, the Virginia State Code, and the Glasgow Town Code. Mr. Kindle stated he did not think Council is familiar with these documents. Mr. Kindle stated Section 8 of the Town Charter states Council acts as Justice of Peace. Mr. Kindle stated he made a complaint in January 2014 against the Town Manager and he has gotten nowhere with this. Mr. Kindle stated Section 9 is on Judicial Authority, how to conduct meetings. Mr. Kindle stated the Code does not support limitation of public comment or non-response. Mr. Kindle stated he has gone as far as he can to show Council how they are wrong.
- B. Roberta Anderson with The News-Gazette.** Ms. Anderson stated she attends a lot of government meetings and it is standard policy of local governing bodies

that Council does not have to respond. Ms. Anderson stated it is a policy adopted by local governments and is not in the Code.

- C. Lee Duke.** Mr. Duke stated Council can raise fees but cannot raise taxes. Mr. Duke stated he was told by a Town employee that different debris bridge blueprints were submitted to the railroad and the company for inspection.
- D. Natalie Harris.** Ms. Harris stated citizens have concerns but will not come to the Town meetings. Ms. Harris stated she asked the Mayor when she was going to walk in North Glasgow. Ms. Harris stated she should want to come there and see what their needs are and what has been done. Mr. Harris stated some people have a concern things are not getting done fast enough since Mr. Falgoust left and wanted to know why another employee is not being hired.
- E. Councilor Jeremy Kilgore.** Mr. Kilgore stated a citizen had come to his home unannounced and Mr. Kilgore had told him he did not want unannounced visits to his home and the citizen was upset. Mr. Kilgore stated he would not apologize for this. Mr. Kilgore stated his time at home is his family time and it is private. Mr. Kilgore stated anyone can reach him at Glasgow Baptist Church during the week and can schedule an appointment to talk with him.

Review of Minutes:

Councilor Jeremy Kilgore stated the January 30, 2014 minutes stated he was present and absent and he was, in fact, absent January 30, 2014.

Motion by Jeremy Kilgore and **Seconded** by Roger Funkhouser to approve corrected minutes for regular meeting January 14, 2014, January 30, 2014 special meeting minutes after correction is made, and regular meeting February 11, 2014.

Carried unanimous voice vote.

Consideration of Bills:

Motion by Sonny Williams and **Seconded** by Andrea Bradley to approve all bills and any other bills that may come up.

Carried unanimous voice vote.

Committee/Commission Reports:

- A. Ordinance Committee.** Town Sgt. Aaron Britton stated he met with the Ordinance Committee to revise the noise ordinance. Sgt. Britton stated they did away with the decibel levels and will do distance which will be more enforceable. Sgt. Britton stated 50' or more away from a residence or car will be an enforcement. Sgt. Britton stated you still must have a noise ordinance variance for music, parades, etc. Sgt. Britton stated he has spoken with the Commonwealth Attorney and he has no issue with it. Sgt. Britton stated the revision will be available for the April meeting for Council to approve and then can advertise for Public Hearing in May. Sgt. Britton stated the ordinance was changed several years ago with decibel levels but decimeter was never bought. Sgt. Britton stated most smaller jurisdictions use the distance for the noise ordinance.

B. Parks & Recreation Committee. Mrs. Roberta Lyle stated Parks & Rec met March 10, 2014 and voted to support the Community Easter Egg Hunt on April 12, 2014 @ Knick Field @ 11AM – 2PM sponsored by the Glasgow Baptist Church. Mrs. Lyle stated Parks & Rec will sponsor a May Day Festival and a Music in the Park on May 31, 2014, rain date June 7, 2014. Mrs. Lyle stated a DJ will be used for the Music in the Park. Mrs. Lyle stated they want to paint the bathrooms and replace fixtures in the concession stand and replace the water fountains in the park. Mrs. Lyle stated March 31, 2014 will be a final meeting for the May Day/Music in the Park.

Police Activity Report:

Town Sgt. Aaron Britton stated Council has a copy of his February report: 32 calls, 5 call outs, 2 arrests, 4 warrants, 14 traffic stops, 14 summons, 4 warnings, 2 warrants served, 2 parking, 2 criminal interviews, 1 transport, 3 meetings, 2 court appearances, 2 protective orders, used 44.1 gallons of fuel, 868.6 miles, 13 hours on snow removal (my time off). Sgt. Britton stated in February he spent 15 hours extra patrol added to his regular patrol on Fitzlee Street as required by the Town Manager. Sgt. Britton stated 2 summons were written for stop sign violations during this time. Sgt. Britton stated he advertised the picking up of feral cats and caught 7 feral cats and an opossum and removed from the Town. Sgt. Britton stated because of the snow he was only able to set traps out in February for 4 (four) days, and as of today has caught 16. Sgt. Britton stated he hopes to start the abandoned vehicle project the first of April and be done the end of April. Sgt. Britton stated he can now print violations in his car and immediately post them to the owner's door. Sgt. Britton stated he will do this on a one-by-one basis. Sgt. Britton stated he has Code Enforcement School end of April and then can enforce abandoned houses.

Old Business:

A. Opening for Planning Commission, Zoning Board, Parks & Recreation Committee. Mayor Ruby Ogden Clark stated there is one (1) opening for Parks and Recreation Committee, one (1) for Planning Commission, one (1) for Zoning Board. Mayor Clark stated have not received any additional applications for the positions.

Motion by Sonny Williams and **Seconded** by Andrea Bradley to appoint Reese McClanahan to the Parks & Recreation Committee.

Carried unanimous voice vote.

Motion by Sonny Williams and **Seconded** by Andrea Bradley to appoint Aaron Britton to the Planning Commission for a five-year term.

Carried unanimous voice vote.

Mayor Clark stated that still leaves one vacancy on the Zoning Board.

New Business:**A. Non-Profits Budget Request for FY '14-'15.**

- 1. Summer Enrichment Program – Mrs. India Martin.** Mrs. Martin, representing the Concerned Citizens, stated more people want to use the Community Center and they have had to ask people to help pay the bills. Mrs. Martin stated they have to pay insurance, and the electric bill averages about \$349/month. Mrs. Martin stated they had 14 from Holy Cross here for Spring Break and they worked in the community to help six (6) handicapped and senior citizens. Mrs. Martin stated they did not get any support from the Town for this. Mrs. Martin stated the Cowboy Church and the Episcopal Church did help. Mrs. Martin stated she would like Council to attend some of these programs. Mrs. Martin asked for an increase in the budget to \$1,600 for Summer Enrichment. Mrs. Martin stated she would like to add the Community Center in the budget at \$3,000. Mrs. Martin stated they have GED classes there, gymnastics, a 4-year-old daycare, birthday parties, weddings. Mrs. Martin stated they have their non-profit 501(C) and are trying to get grants.
- 2. Natural Bridge/Glasgow Food Pantry.** Mrs. Doris Hedrick, representing the Food Pantry, stated they had to buy a commercial freezer in 2013. Mrs. Hedrick stated they gave out over 3,735 boxes of food and actually served 7,773 people. Mrs. Hedrick stated if you receive food stamps you are eligible to go to the Food Pantry and must show your income to be eligible. Mrs. Hedrick stated they are not getting as much food from USDA anymore and they are having to buy the food. Mrs. Hedrick stated they are requesting \$2,000.
- 3. Maury River Senior Center.** Geri Schaff stated she is director of the Valley Program Aging Services. Mrs. Schaff stated they delivered 2,500 meals to 23 Glasgow citizens. Mrs. Schaff stated they have only been able to deliver meals three (3) days a week because of lack of drivers but the Ruritans have volunteered to do Wednesdays and Fridays. Mrs. Schaff stated this program keeps people in their homes and also gives them contact with the outside. Mrs. Schaff stated Glasgow is the only place beside Buena Vista where they provide transportation three (3) days a week. Mrs. Schaff stated their program is feeling the effects of the economy but did not request an amount for the budget.
- 4. Glasgow Community Watch.** Rebecca Chittum stated the Glasgow Community Watch was reorganized the Summer of 2013. Ms. Chittum stated Community Watch sponsored National Night Out last August, which was held at Glen Maury Park in Buena Vista. Ms. Chittum stated Community Watch co-sponsored Halloween bags for Natural Bridge Elementary and Christmas Toys for Tots. Ms. Chittum stated this year Community Watch will participate and/or sponsor in the Clean-Up Day, Easter egg hunt, softball tournament in March, a talent show with the local schools, a gospel sing in the Fall, Toys for Tot, a bike give-away in December. Ms. Chittum stated the first Tuesday in August has been scheduled for the National Night Out at the carnival grounds and they are looking for sponsors.. Ms. Chittum stated

National Night Out cost Community Watch \$1,000 last year. Ms. Chittum stated Community Watch is asking for \$5,000 and stated Community Watch is now listed under line item for police department.

5. Glasgow Volunteer Fire Department. No one here.

B. Resolution to Adopt the Central Shenandoah Valley All Hazards Mitigation Plan 2014 Update.

Motion by Jeremy Kilgore and **Seconded** by Roger Funkhouser to sign the Resolution to Adopt the Central Shenandoah Valley All Hazards Mitigation Plan 2014 Update.

Carried unanimous voice vote.

C. Purchase of Fluoride Equipment with Grant Reimbursement. Town Manager Paul Parker stated the Town has received the grant and will be reimbursed the exact amount.

Motion by Sonny Williams and **Seconded** by Andrea Bradley to accept the agreement between Town of Glasgow and Virginia Department of Health to purchase fluoride equipment and accept the grant.

Carried unanimous voice vote.

D. Town-Owned Land along Sallings Mtn. Rd. Town Manager Paul Parker stated Bobby Garrett has been hired to clear cut land for Eddie and Annette Mead bordering Town property and offered to clear cut the Town property for 50-50 profit. Councilor Sonny Williams stated would like to put on hold and look into before make a decision. Councilor Roger Funkhouser stated land is very steep, would be hard to the wood out, and he did not see any wood that bring us a lot of revenue. Councilor Funkhouser recommended passing on this. Town Attorney Tom Simons stated this is probably not worth it.

E. April 8, 2014 Scheduled Council Meeting. Councilor Jeremy Kilgore stated he would like to add this as New Business and asked that this meeting be rescheduled for Tuesday, April 15, 2014 as he and the Town Manager will be out of town, and Councilor Mike Turner is still out sick. Council agreed to change the meeting to April 15, 2014 and to advertise and post.

Manager Report:

A. Purchase of Gator. Town Manager Paul Parker stated we will borrow \$20,000 from the MMIA Sewer Fund Account. Town Manager Parker stated it takes 4-6 weeks to get it and the quote he has is only good for 45 days. Councilor Roger Funkhouser stated the water project begins in about 30 days. Town Manager Parker stated the gator will be used primarily in the alleys as the utility trucks, continually driving in the alleys, can cause more damage. Town Manager Parker stated it will be used to read meters, turn water on/off. Town Manager Parker stated the gator cannot go past 12th Street and can only go 45 MPH with a slow moving sign on it. Councilor Funkhouser stated once the water project is finished

most meters will be in the alleys. Councilor Funkhouser stated this will be a time savings going to a smaller vehicle plus savings on gas.

Motion by Sonny Williams and **Seconded** by Jeremy Kilgore to use the proposed funds from the MMIA Sewer Fund Account to purchase the gator.

Carried unanimous voice vote.

- B. Proposal for Electrical Service at Hiker Shelter.** Town Manager Paul Parker stated the Town has received \$600 from the Episcopal Church toward this project. Councilor Roger Funkhouser stated this should be tabled until we get several more proposals.
- C. Letter for Storm Water Study.** Town Manager Paul Parker stated Central Shenandoah Planning District Commission submitted a request for a grant to develop a Rural Ditch Enhancement and Stream Restoration Study. Town Manager Parker stated it was readvertised as the time date was pushed back from November 2013 to February 2014. Town Manager Parker stated this study is 100% grant funded. Councilor Roger Funkhouser stated this has been an ongoing issue since the flooding in 1985. Councilor Funkhouser stated the existing stormwater study is outdated and to apply for funding the Town has to do an updated engineering study. Councilor Funkhouser stated once the study is complete, the Town can look for other money to fund the project itself, about \$500,000 project.
- D. Expense Report.** Town Manager Paul Parker stated revenues are at 75% and expenditures are at 67% and that we are right on budget.

Other:

Mayor Ruby Clark asked if the Town had found out about the haz-mat disposal at the old Chevron station on Rockbridge Road. Town Manager Paul Parker stated Sgt. Aaron Britton will talk to them.

Mayor Clark stated the last day to sign up to run for Council in November elections is Tuesday, June 10, 2014 @ 7:00 PM.

Town Manager Paul Parker stated there will be a Budget Workshop on Thursday, March 20, 2014 @ 6:00 PM @ Town Hall. Town Manager Parker reminded everyone that the April 8, 2014 Council meeting has been rescheduled for April 15, 2014 @ 7:00 PM @ Glasgow Library.

Motion by Sonny Williams and **Seconded** by Andrea Bradley to adjourn at 8:20 PM.
Carried unanimous voice vote.

Mayor

Clerk

