

**Minutes of Special Called Town Council Meeting**  
**May 29, 2014**  
Glasgow Town Hall

Council Members Present: Roger Funkhouser, Mike Turner, Sonny Williams, Jeremy Kilgore, Andrea Bradley.

Also Present: Mayor Ruby Ogden Clark, Town Manager Paul Parker, Jeff Rankin, Chris Flint, Mark Reynolds, Aaron Britton, Jane Higginbotham.

Guest: Bill Rolfe

Mayor Ruby Ogden Clark called the meeting to order at 5:05 PM. Mayor Clark handed all Council members a letter of resignation from Town Manager Paul Parker, effective June 6, 2014.

**Motion** by Mike Turner and **Seconded** by Jeremy Kilgore to accept the resignation of Town Manager Paul Parker effective June 6, 2014.

**Carried** unanimous voice vote.

Mayor Clark introduced Mr. Bill Rolfe to Council and asked Mr. Rolfe to tell Council about himself. Mr. Rolfe stated he worked for the Town of Glasgow two (2) months the end of 2012 after Ryan Spitzer left and before Mr. Parker was hired. Mr. Rolfe stated he has been in local government for 30 years – Orange County, Suffolk, Narrows, Bedford County, Lunenburg County. Mr. Rolfe stated he was born and raised in Virginia. Councilor Mike Turner asked Mr. Rolfe when he would be able to start. Mr. Rolfe stated he could be here next Thursday and Friday, June 5<sup>th</sup> & June 6<sup>th</sup>, while Mr. Parker is still here. Mr. Parker stated Mary Earhart will be here June 17<sup>th</sup> to show Mr. Rolfe how to do payroll, Quickbooks, etc. Councilor Jeremy Kilgore stated his main concern is that Glasgow is in the middle of the water project. Mr. Rolfe stated he is personal friends with everyone working on the project and that the project was actually getting started when he was here before. Mr. Parker stated he will show Mr. Rolfe how to do pay requests for the contractors. Mr. Rolfe stated he has done many water projects through the years. Mr. Rolfe stated he wants to get out and talk to the contractors and workers doing the project, get down in the trenches as soon as he gets here. Councilor Kilgore asked if Mr. Rolfe starts next week what will the duration of this interim be. Mr. Rolfe stated he does not have an ending date and is here to help Glasgow. Mr. Rolfe stated if Council does not think something is going right to come and talk to him. Mr. Rolfe stated when he was here before he did weekly reports to Council to keep them informed. Mr. Rolfe stated if there is an emergency, he lives 30 minutes away and will be here as soon as possible. Mr. Rolfe stated he is requesting \$30 an hour. Mr. Rolfe stated his normal pay is \$50 an hour but he knows Glasgow is small and he wants to help them.

**Motion** by Jeremy Kilgore and **Seconded** by Roger Funkhouser to hire Bill Rolfe as interim town manager at a rate of \$30 an hour with the beginning date of June 5, 2014.

**Carried** unanimous voice vote.

Mr. Rolfe asked if Council wants him to sign the checks. Councilor Funkhouser stated Mr. Rolfe should be added to the account when Mr. Parker is removed.

**Motion** by Jeremy Kilgore and **Seconded** by Mike Turner to adjourn at 5:30 PM.  
**Carried** unanimous voice vote.

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Mayor

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Clerk