

**Town Council Workshop/Special Called Meeting Minutes**  
**January 23, 2014**  
Glasgow Town Hall

Council Members Present: Mayor Ruby Clark, Roger Funkhouser, Mike Turner, Sonny Williams, Jeremy Kilgore, Andrea Bradley.

Absent: John Hill.

Also Present: Town Manager Paul Parker, Town Attorney Tommy Simons, Rockbridge County Board of Supervisor Natural Bridge District David Hinty.

Mayor Ruby Clark called the workshop to order at 6:00 PM.

Town Manager Paul Parker stated that Mr. Simons and Mr. Hinty were here to train Council on the role of elected officials and the Town Administrator/Manager.

Mr. Hinty outlined Council's responsibilities and the Town Manager's responsibilities. (County notes attached.) Mr. Hinty talked about his experiences on Rockbridge County School Board and Rockbridge County Board of Supervisors. Mr. Hinty stated that the Board of Supervisors use board docs and ipads for their meetings. Mr. Hinty stated the Board of Supervisors also have a consent agenda to speed along the meetings. Mr. Hinty stated the consent agenda consists of bills, budget amendments and appointments. Mr. Hinty stated the Rockbridge County Administrator locks down the agenda package the Friday before their meeting,

Mr. Simons explained the process of FOIA requests. Mr. Simons stated the length of Glasgow Council meetings in the past were long, and that meetings should not last more than 45 minutes.

**Motion** by Sonny Williams and **Seconded** by Mike Turner to end the workshop.  
**Carried** unanimous voice vote.

**Executive Session**

**Motion** by Sonny Williams and **Seconded** by Andrea Bradley to enter into closed session to discuss personnel matter in accordance with Section 2.2-3711 (A) (1) of the Code of Virginia.

**Voice vote as follows:**

R. Funkhouser – Yes

S. Williams – Yes

A. Bradley – Yes

M. Turner – Yes

J. Kilgore – Yes

*Whereas, the Town of Glasgow Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and*

*Whereas Section 2.2-3711 of the Code of Virginia requires a certification by the Town of Glasgow Town Council that such executive meeting was conducted in conformity with Virginia law;*

Now, therefore be it resolved that the Town of Glasgow Town Council hereby certifies that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirement by Virginia were discussed in the executive meeting to which this certification resolution applies and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Town of Glasgow Town Council.

**Motion** by Sonny Williams and **Seconded** by Andrea Bradley to come out of closed session.

**Voice vote as follows:**

R. Funkhouser – Yes

S. Williams – Yes

A. Bradley – Yes

M. Turner – Yes

J. Kilgore – Yes

**Motion** by Jeremy Kilgore and **Seconded** by Mike Turner agreeing that Council only discussed in the executive session matters identified as the reason for entering said session and to go back into open session.

**Voice vote as follows:**

R. Funkhouser – Yes

S. Williams – Yes

A. Bradley – Yes

M. Turner – Yes

J. Kilgore – Yes

Mr. Simons invited Armond Falgoust in. Mr. Falgoust stated that he verbally resigns from employment from the Town of Glasgow, effective Monday, January 27, 2014.

**Motion** by Mike Turner and **Seconded** by Sonny Williams to accept Mr. Falgoust's resignation effective Monday, January 27, 2014.

**Carried** unanimous voice vote.

**Motion** by Sonny Williams and **Seconded** by Andrea Bradley to adjourn.

**Carried** unanimous voice vote.

Meeting adjourned at 7:35 PM.