

Town Council Workshop/Special Called Meeting Minutes
January 30, 2014
Glasgow Town Hall

Council Members Present: Mayor Ruby Clark, Roger Funkhouser, Mike Turner, Sonny Williams, Andrea Bradley.

Absent: John Hill, Jeremy Kilgore.

Also Present: Town Manager Paul Parker.

Mayor Ruby Clark called the workshop to order at 6:05 PM.

Town Manager Paul Parker discussed how to fill void in manpower to end of FY. If use part-time (less than 30 hours) need to advertise.

Town Manager Parker discussed evolution of the budget 2011 through 2014.

Town Manager Parker discussed using Springsted, Inc. for updating personnel manual, job descriptions, and pay scales.

Executive Session

Motion by Andrea Bradley and **Seconded** by Sonny Williams to enter into closed session to discuss personnel matter in accordance with Section 2.2-3711 (A) (1) of the Code of Virginia.

Voice vote as follows:

R. Funkhouser – Yes

S. Williams – Yes

M. Turner – Yes

A. Bradley – Yes

Whereas, the Town of Glasgow Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas Section 2.2-3711 of the Code of Virginia requires a certification by the Town of Glasgow Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Town of Glasgow Town Council hereby certifies that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirement by Virginia were discussed in the executive meeting to which this certification resolution applies and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Town of Glasgow Town Council.

Motion by Andrea Bradley and **Seconded** by Sonny Williams to come out of closed session.

Voice vote as follows:

R. Funkhouser – Yes
M. Turner – Yes

S. Williams – Yes
A. Bradley – Yes

Motion by Sonny Williams and **Seconded** by Andrea Bradley agreeing that Council only discussed in the executive session matters identified as the reason for entering said session and to go back into open session.

Voice vote as follows:

R. Funkhouser – Yes
M. Turner – Yes

S. Williams – Yes
A. Bradley - Yes

Motion by Mike Turner and **Seconded** by Sonny Williams to take personnel disciplinary action concerning the Town Manager.

Voice vote as follows:

R. Funkhouser – Yes
M. Turner – Yes

S. Williams - Yes
A. Bradley – Yes

Motion by Mike Turner and **Seconded** by Sonny Williams to adjourn.
Carried unanimous voice vote.

Meeting adjourned at 7:55 PM.

Mayor

Clerk