



TOWN OF GLASGOW, VIRGINIA



Town Manager's Report to Mayor and Town Council

Week of 5/20/2019 – 5/24/2019

Announcements:

Glasgow Farmer's Market will be open Friday May 24th 12noon-4pm and Saturday May 25th 10am-2pm.

Sydnor Hydro will be coming the 2nd week in June to replace two valves at the main water well.

Administration/Finance:

Jon came in Tuesday morning to review the projects outlined in the employment memo. We discussed the old carnival grounds, abandoned properties, delinquent taxes, and SERCAP sewer laterals project. Wednesday Jane and I discussed bank deposits and reconciliations of the bank statements each month. We also talked at length about QS1's Centralized Collections module, discussing some of the limitations and deficiencies she sees. I reached out to QS1 to review how we use our Centralized Collections module and saw some opportunities for simplifying, streamlining, and increasing efficiency in tracking our revenues.

Kit at the *News Gazette* and I discussed the old carnival grounds and water quality projects. There might be an article about it in the next couple of weeks. Thursday and Friday I spent drafting ordinance changes in preparation for advertising in next week's paper.

Thursday afternoon, I visited the Central Shenandoah Planning District Commission (CSPDC). They reviewed some of the recent planning related projects they have worked on for us such as the; Farmers Market, 2015 Comprehensive Plan, 2016 Community Strong Committee, and VDOT Trail project. They indicated their willingness to help us on future projects and updating of ordinances.

Friday afternoon I met with Jay Langston the Shenandoah Valley Regional Econ Development Executive Director along with Sam Crickenberger the Rockbridge County Community Development Director. We went around Town discussing recent projects such as the sewer rehab project and upcoming water quality improvement project. We then went down Jarvis Trail to walk to the canoe launch. Jay emphasized us maximizing our location to the water front and access to hikers from the Appalachian Trail. Another piece of advice was to start attending these regional economic development and tourism meetings, because of participating member's willingness to share ideas.

Talked with Don Dock about the tree for Monica. He would like a Dogwood tree. He plans on stopping by next Tuesday evening to discuss the plaque and planting ceremony. I'll provide an update on this in the next Town Manager's Report and at June's Council Meeting.



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Public Works:

Chris and Dillon started preparing for Memorial Day weekend. Dillon was out sick Monday, Wednesday, and Thursday. Chris checked for trash Monday morning and started mowing on Powhatan Street. Then they proceeded to mowing and weedeating on Rockbridge Road. Throughout the week, Chris checked up on properties for tall grass. Chris compiled a list of high grass properties for notification letters. Later on in the week, they mowed and weedeated at the softball field, canoe launch, and hiker's shelter. Chris and Dillon set up flags for Memorial Day Weekend Friday afternoon.

Public Utilities:

Jeff has been preparing for the audit this week so he has been working a little more overtime than usual. The Auditor from Division of Consolidated Laboratory Services (DCLS) was well pleased with the system's laboratory performance and was one of the best small labs she has seen this year. Jeff plans on working Saturday and Monday to do required testing.

Jeff looked into the valve replacement kit. The potential cost savings for the kit was not worth buying when compared to the cost of a brand new valve, not including the cost to ship and install the kit as well. The rebuild and replacement kit doesn't come with a one (1) year warranty like a brand new valve. The other two check valves need to be inspected for routine maintenance to see if they have deficiencies as well. If we need to replace a part or two we will order the individual part.