

**Minutes of Town Council Meeting**  
**October 8, 2013**  
Glasgow Public Library

Council Members Present: Sonny Williams, Roger Funkhouser, Mike Turner, Monica Dock, Ruby Clark.

Also Present: Mayor Sam Blackburn, Town Manager Paul Parker, Administrative Assistant Jane Higginbotham, Town Attorney Tom Simons

Guests Present: Larry Spangler; Andrea Bradley; Carolyn Bradley; Public Works employee Chris Flint; Public Works Supervisor Armond Falgoust; Bob Kindle; Boyd Walker; Reese McClanahan; Town Sgt. Aaron Britton; Roberta Lyle; Roberta Anderson with The News-Gazette; Judy Loughhead

The Pledge of Allegiance was led by Councilor Ruby Clark, followed by a brief prayer.

Mayor Sam Blackburn called the Public Hearing to order at 7:00 PM.

Town Manager Paul Parker stated the Public Hearing is for the Environment Record Review concerning the Town of Glasgow Water System Improvement Project. Mr. Parker asked for public comments. There were no sign-ups for public comment.

**Motion** Ruby Clark and **Seconded** by Monica Dock to adjourn the Public Hearing. **Carried** unanimous voice vote.

Reese McClanahan asked will the Town be getting the easements. Town Manager Parker stated Hurt & Proffitt has not finished with them yet.

Mayor Sam Blackburn called the Town Council meeting to order at 7:05 PM.

**Public Comment Period:**

Larry Spangler – Mr. Spangler stated the Christmas parade is set for Sunday, December 8, 2013 @ 4:00 PM and asked for Council's approval to have the parade. Mr. Spangler stated he would like to encourage the Town to participate this year i.e. Town Council, Mayor riding on a float, and to let the Town Manager know. Mr. Spangler stated he would like to ask Town Sgt. Britton to lead the parade. Mr. Spangler stated he had trouble getting the RCHS band to confirm last year, then they backed out at the last minute. Mr. Spangler stated they needed to be notified in early spring so they could put it on their calendar in order to participate in this year's parade. Mr. Spangler stated he sent a letter in March and has still not received a response. Mr. Spangler asked that someone from the Town contact them and may have better luck getting them to participate. Mr. Spangler stated he has two (2) alternatives if they do not participate – the Virginia Highland Pipes & Drums will come for \$250 (they usually charge \$500), and the VMI Regimental Marching Band at no charge. Town Manager Paul Parker stated he has already contacted VMI about this and is waiting for a response. Town Council agreed to

pay \$250 for the Virginia Highland Pipes & Drums if RCHS band and VMI Regimental Marching Band cannot participate. Councilor Monica Dock stated she will contact RCHS first before committing to the Virginia Highland Pipes & Drums.

Boyd Walker – Mr. Walker stated that two (2) weeks ago Town employees came to his residence to pick up brush and would not pick it up as it had trash mixed in with it. Town Manager Paul Parker stated Town Ordinance Sec. 8-5 states brush and trash cannot be mixed. Town Manager Parker stated the landfill will not take C&D (construction and debris) anymore, only vegetative. Mr. Parker stated Glasgow's Ordinance needs to be updated to be in line with Rockbridge County landfill rules and codes. Town Manager Parker stated it is against the law for the Town to pick up white goods (appliances) even though the Town Ordinance states the Town will pick them up. Town Manager Parker stated individuals can take white goods to the landfill themselves. Town Manager Parker stated vegetative debris is now being picked up the second Tuesday of every month. Town Manager Parker stated residents still need to call Town Hall to be put on the work order to have furniture picked up. Town Manager Parker stated the website is being updated almost weekly. Town Manager Parker stated once there are monthly water bills, notices can go on the water bills to residents. Councilor Monica Dock asked when a resident calls and gets put on the schedule, when can they expect pick-up. Town Manager Parker stated he will tell Town employees when something is added to the list. Mr. Walker asked when will the rest of the abandoned houses be taken care of. Councilor Mike Turner stated there are still three (3) houses left to be burned and are supposed to be taken care of by the Glasgow Volunteer Fire Department. Mr. Walker stated he had asked for a copy of the September minutes and finally read them on the website. Town Attorney Tom Simons stated he saw in the September minutes where Councilor Roger Funkhouser had stated that a citizen can get a copy of the rough draft minutes ten (10) days after the meeting. Town Attorney Simons stated those minutes are not official until they are approved at the next meeting so he would not suggest handing out copies of the rough draft minutes.

Bob Kindle – Mr. Kindle stated he is looking for volunteers to help with a newsletter to communicate to the citizens what is going on in Glasgow. Mr. Kindle stated he would like Council to help with this. Mr. Kindle stated there is an old canal at the intersection of Rt. 130 and Rt. 501. Mr. Kindle stated the only access to this is thru the Echol's driveway. Mr. Kindle stated if Rockbridge County would designate this a historical spot, it would be a good draw for tourism in Glasgow, even though it is outside of the Town limits.

Boyd Walker – Mr. Walker asked who cleaned up around Billy Walker's building on Rockbridge Road. Town Manager Paul Parker stated the Department of Corrections (inmates) did this.

Reese McClanahan – Mrs. McClanahan stated the pre-election questions and answer session for candidates has been scheduled for Tuesday, October 29, 2013 @ the Community Center @ 6:30 PM. Mrs. McClanahan stated she has four (4) definites right now. Mrs. McClanahan stated there is a house across from her home that got a business

license to have a group home (zoned as R-1). Mrs. McClanahan stated she is asking Council to get a vision for this Town and also rules and regulations for this vision. Mrs. McClanahan stated she is going to open her home as a business since it is zoned as an R-1.

**Review of Minutes:**

**Motion** by Ruby Clark and **Seconded** by Mike Turner to approve minutes for the September 10, 2013 meeting.

**Carried** unanimous voice vote.

**Consideration of Bills:**

**Motion** by Ruby Clark and **Seconded** by Mike Turner to pay all bills and any other bills that may come up.

**Carried** unanimous voice vote.

**Committee/Commission Reports:**

Parks and Recreation Committee – Chairwoman Roberta Lyle stated three (3) of quilt patterns have been finished – two (2) for Town Hall and one (1) for the concession stand. Mrs. Lyle stated Parks & Rec is trying to develop activities for children for next year i.e. as little league softball. Mrs. Lyle stated they are also trying to have new activities for next year i.e. May Day and something for 4<sup>th</sup> of July.

Streets & Lights Committee – Councilor Monica Dock asked if the culvert at the dead end of Anderson Street has been looked at. Councilor Dock stated something needs to be around it i.e. yellow tape as it cannot be seen in the dark.

Councilor Ruby Clark asked Parks and Rec Committee Chairwoman Mrs. Lyle if the band who was scheduled for the August “Music in the Park” (which was cancelled due to rain after the band set up), had been paid. Mrs. Lyle stated yes. Councilor Clark stated the “Music in the Park” for September had also been cancelled due to rain. Councilor Clark asked if the band had played, would they have been paid for this event as well. Mrs. Lyle stated yes. Town Manager Paul Parker stated he would hope the band would have played for free since they had been paid for the August event and did not play.

**Police Activity Report:**

Town Sgt. Aaron Britton stated he had 12 calls, 4 warrants, 4 warnings, 3 arrests, and 3 court appearances for September. Sgt. Britton stated Glasgow Community Watch will sponsor a “Trunk or Treat” at the Glasgow Baptist Church on Thursday, October 31<sup>st</sup> from 5:30 PM – 9:00 PM. Sgt. Britton stated he will deliver 314 *trick or treat* bags to the Natural Bridge Elementary School on Thursday, October 31, 2013 @ 10:00 AM. Sgt. Britton stated the police car was vandalized by someone putting something in the gas tank. Sgt. Britton stated the car is in the shop and should be out by Friday. Councilor Ruby Clark asked Sgt. Britton if he drives the Town’s Explorer. Sgt. Britton stated he uses the Explorer when he is having work done to the police car i.e. oil changes. Sgt.

Britton stated he has put maybe ten (10) miles on the Explorer. Councilor Clark stated it is hard to see the blue lights on the Explorer as they are on the inside.

**Old Business:**

- A. Resolution to Close 9<sup>th</sup> Street from Fitzlee Street to State Route 130: Town Attorney Tom Simons stated there was one (1) public comment against the closing. Town Attorney stated he has prepared a Resolution to vacate 9<sup>th</sup> Street from Fitzlee Street to State Route 130 for the Mayor to sign.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to close 9<sup>th</sup> Street from Fitzlee Street to Rt. 130.

**Carried** unanimous voice vote.

Town Attorney Simons stated he received a call from a Lexington attorney on a Deed of Trust held by the Town of Glasgow for Lots 1,3, Block 101. Town Attorney Simons stated the Deed of Trust was for \$15,809.00. Town Attorney stated the Town has no record of payments made or a Promissory Note so it cannot be enforced. Town Attorney Simons stated the property is in the name of Franklin W. and Joan E. Cabbell. Town Attorney Simons stated the property is going to be sold but cannot without clearing this up. Town Attorney Simons stated he has a Certificate of Satisfaction, releasing the Deed of Trust against the property and the Town giving up any interest. Public Works Supervisor Armond Falgoust stated this property is located in a flood area and should have been forgiven during the Loan Forgiveness Program in 1985.

**Motion** by Monica Dock and **Seconded** by Mike Turner to have Mayor Sam Blackburn, as Acting Agent for the Town of Glasgow, sign the Certificate of Satisfaction, releasing the Town of Glasgow from any interest in Lots 1,3, Block 101, in the name of Franklin W. and Joan E. Cabbell.

**Carried** unanimous voice vote.

- B. BB&T Parking Lot: Town Manager Paul Parker stated he received permission from BB&T to use their parking lot for Town public events.
- C. Presentation on Internet Services offered by Rockbridge Global Village: Mr. Dusan Janjic, owner of Rockbridge Global Village asked Council if they have any questions regarding RANA (Rockbridge Area Network Authority), which started 6-7 years ago. Mr. Janjic stated he would like to eventually take fiber optic to each home in Glasgow. Mr. Janjic stated he would like to be Glasgow's internet provider. Mr. Janjic stated the Fire Department, First Aid, Town Hall, Library got free connections as part of the initial grant. Town Manager Paul Parker asked if Rockbridge Global currently has any existing customers. Mr. Janjic stated yes, in Buena Vista, Lexington, and Rockbridge County. Mr. Janjic stated Sayres Industries was his first customer with the fiber optic. Mr. Janjic stated all free drops will be finished within the next two (2) weeks. Mr. Janjic stated he would

like to propose to the Town to put in fiber optic to the individual homes during the water improvement project so that residents can eventually get it.

**New Business:**

- A. Add Article VII, Electricity Utilities, adopted Joint Powers Association Agreement (03/04/2002) to Chapter 2 of Town Code: Town Manager Paul Parker stated this is only being moved, there is no change in the content.

**Motion** by Monica Dock and **Seconded** by Roger Funkhouser to add Article VII, Electricity Utilities, adopted Joint Powers Association Agreement (03-04-2002) to Chapter 2 of the Town Code.

**Carried** unanimous voice vote.

- B. Add Article I, In General, Section 6-9 (adopted 12/18/1992) to Chapter 6 of Town Code: Town Manager Paul Parker stated this is only being moved, there is no change in the content.

**Motion** by Monica Dock and **Seconded** by Roger Funkhouser to add Article I, In General, Section 6-9 (adopted 12/18/1992) to Chapter 6 of the Town Code.

**Carried** unanimous voice vote.

- C. Advertise Chapter 6, Finance and Taxation, and Chapter 14, Sewers and Sewage Disposal Revisions, to the Town Code, and to Advertise for a Public Hearing (this comment made by Councilor Roger Funkhouser during Public Comment moved to New Business):

**Motion** by Roger Funkhouser and **Seconded** by Ruby Clark to advertise Chapter 6, Finance and Taxation, and Chapter 14, Sewers and Sewage Disposal Revisions, to the Town Code, and to Advertise for a Public Hearing.

**Carried** unanimous voice vote.

- D. Vote on Annual Appointment for Town Attorney and Town Sergeant (Chapter 2, Sec 2-5 of Town Code):

**Motion** by Ruby Clark and **Seconded** by Mike Turner to appoint Town Attorney and Town Sergeant for annual appointment.

**Carried** unanimous voice vote.

**Manager Report:**

- A. Meetings Scheduled for October 2013:
1. Oct. 4, 2013 – Drainage Study Kick-Off Meeting with CSPDC - Sam Crickenberger, Roger Funkhouser, Paul Parker, Chris Flint, Erin Yancey & Julia Skave, PE with Draper Aden Associates – met with them to get \$40,000 grant for storm water study. Toured around Town and took

pictures. Grant application has to be turned in by December 1, 2013 and should know by March 1, 2014 if will get it.

2. Oct. 21, 2013 – Red Cross Survey of the Community Center – Raymond Watson, Disaster Relief Services Program Manager will tour with Councilor Monica Dock.
3. Oct. 22, 2013 – Kick-Off Meeting with Planning Commission members and CSPDC staff for updating the Comprehensive Plan.

B. Revised Schedule for Water Improvement Project:

1. Construction contract approval set for November 12, 2013 Council Meeting.

C. Canoe/Kayak Revised Drawings and Adjacent Property Owner Information :

1. Has been sent to VMRC. Have draft of Army Corp permit and public hearing.

D. First Quarter Revenues and Expense Report:

1. We are on target budget-wise.

E. 911 Call Center Summary:

1. For August 2013.

F. BB&T Bank building for sale

G. VDOT Mailing List:

1. Town of Glasgow is now on VDOT's mailing list and has been invited to their 6-year planning improvement meeting. Council is invited to go also.

**Other Comments:**

Councilor Ruby Clark asked if Council can go into Executive Session to discuss a personnel matter.

**Motion** by Ruby Clark and **Seconded** by Mike Turner to go into Executive Session at 8:15 PM.

**Carried** unanimous voice vote.

**Motion** by Ruby Clark and **Seconded** by Monica Dock to leave Executive Session at 8:45 PM.

**Carried** unanimous voice vote.

**Motion** by Ruby Clark and **Seconded** by Monica Dock that only personnel matter was discussed in Executive Session.

**Carried** unanimous voice vote.

**Motion** by Monica Dock and **Seconded** by Sonny Williams to adjourn at 8:45 PM.

**Carried** unanimous voice vote.

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Mayor

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Clerk