

Town of Glasgow Park Rules

1-1 Alcohol

- a) No person shall consume or possess an open or previously opened container containing any alcoholic beverage, or be under the influence of an alcoholic beverage while in public park and recreation facilities.
- b) No person shall consume, possess or be under the influence of any controlled substance, as defined by the Code of Virginia, while in Public Park and recreation facilities.

1-2 Open Fires

- a) No person shall make a fire in a public park and recreation facility other than in grills, fireplaces or other areas and designated and approved for such use by the Town Manager. All fires shall be closely monitored and completely extinguished by persons starting and using them before persons leave the immediate vicinity.

1-3 Skateboards

- a) No person shall ride or use a skateboard, bike or roller blades in public park and recreational facilities except in areas so designated for such use and/or at times designated for such use.

1-4 Restrooms

- a) No person shall fail to cooperate in maintaining restrooms in a neat and sanitary condition. There shall be no loitering in the restrooms.

1-5 Use of Property & Equipment

- a) No person shall damage, deface, destroy, remove, injure or improperly use public park and recreational facilities, property, equipment, or the natural environment. Persons or groups using facilities or equipment assume full responsibility for damages. Facilities and/or grounds used shall be returned to the same condition as before such use.

1-6 Litter

- a) No person shall throw, deposit or leave any litter, refuse or rubbish of any kind in public park and recreational facilities except in public receptacles and in such manner that the litter, refuse or rubbish will be prevented from being carried by the elements. Where public receptacles are not provided all such litter, refuse or rubbish shall be carried away by the person responsible and disposed of accordingly.

- b) The group or person responsible for reserving the shelter must remove all litter, refuse, or rubbish from the area and dispose of it at an acceptable disposal site.

1-7 Animals

- a) No person shall permit his animal to run at large. In case of a dog, the owner or his agent shall secure the animal by voice or with a collar using a chain, cord or leash in order to have the animal under complete and immediate control.
- b) All animal waste must be removed and disposed of properly. No animals are permitted in the fenced in playground area unless designated by the Town.

1-8 Instruction

- a) No person other than those authorized by the Town Manager shall offer instruction or educational classes (e.g. kayak instruction) in public park or recreational facilities.

1-9 Lease

- a) When authorized by the Town Council and upon such terms and conditions as it may provide, the public parks and recreation facilities may be leased. The Town Manager under the direction of Town Council shall fix and collect charges for the use of facilities and services.
- b) Under the lease agreement, the lessee shall have full responsibility for following all rules and regulations set forth in this document.
- c) An agreement on activities planned by the lessee shall be presented to the Town Manager for approval.

1-10 Sale of Goods and Concessions

- a) No person, church, corporation or charitable group shall post, distribute, circulate or display any notice, banner, advertisement or printed material in any park or recreational facility without obtaining written permission.
- b) No person, church, corporation or charitable group shall offer for sale and goods, articles, privileges, commodities or services whatsoever or solicit for any purpose in any public park or recreational facility without obtaining permission from the Town Manager, and for such time and at such places as the Town Manager may determine.
- c) The sale of foods, soft drinks, or other like goods is prohibited in any park or recreational facility, except when authorized by the Town Manager.

1-11 Rules and Regulations

- a) The Town Manager shall have the right to promulgate rules and regulations for the operation of public parks and recreation facilities and the activities therein. Such rules and regulations shall be posted at such park and recreation facility and available for review at the Town Office.

1-12 Violations

- a) See references in the Code of the State of Virginia.
- b) The Mayor, Town Sergeant, Town Manager or any person delegated to do so by the Town Manager may issue no trespass papers to violators of Park Rules and Regulations.

1-13 Insurance

- a) The Town of Glasgow property insurance and general liability insurance does not extend to individuals, community groups, or other organized groups leasing the public park areas or facilities for events. In addition, such person may be ejected from the park, building or other facility wherein the violation occurred.

1-14 Council to Establish Fees

- a) The Town Manager shall review, annually, all fees, charges and prices for recreation services and the use of recreation facilities and areas. Changes in such fees, charges and prices may be recommended to the Town Council at such times and in such amounts as the manager may seem proper. The Town Council may establish or amend such fees, charges and prices, as it deems appropriate. Such establishment of amendment shall be by resolution. The Town Manager may waive, upon request, any fees, charges and prices assessed hereunder for good cause.

1-15 Hours of Operation

- a) All public parks, playgrounds and recreational areas or facilities shall be open from the use of the general public between the hours posted, unless permission was received from the Town Manager or Council to augment the hours listed for events.
- b) No person shall trespass or otherwise be upon the grounds of any municipal park, playground recreational facility or area, without express permission of the Town Manager or Council, between the hours posted that the facility is closed.

1-16 Authority to Close Parks

- a) The Town Manager is hereby authorized to close any public park, playground, recreational area or facility to all persons not properly authorized to be therein, for the protection of the public peace, health, safety, welfare or morals or at the discretion of the Town Council.
- b) In the event the Town Manager directs the closure of any public park, playground, recreational area or facility, the date and time of such emergency closure shall be posted upon the property affected.
- c) It shall be unlawful for any person not properly authorized to enter into or fail to vacate any park, playground, recreational area or facility when notice of emergency closure has been given.

1-17 Use of Parks

- a) Regularly planned activities or events sponsored by the Town shall be given preference.
- b) A written permit shall be obtained from the Town Manager or his/her authorized representative whenever any person or group, not officially a participant in a program of the Town, desires to reserve a park, playground, recreation facility or area or any portion thereof.
- c) Applications for a permit shall be filed with the Town Manager or his/her authorized representative on a form provided at least two weeks prior to the date use is requested unless use of the Knick Field in its entirety is desired. Then the application must be filed by January 31. The shelter and Park run on a first come, first served basis for events.
- d) If notice of cancellation is not received by the Town Manager at least four (4) days prior to the date of the event, the permit holder shall be responsible for all expenses incurred by the Town relating to such request.
- e) No apparatus (scenery, etc.), furniture or equipment shall be moved into a park or facility unless special permission is granted in advance from the Town Manager or his/her authorized representative. Such apparatus, furniture or equipment, if allowed, shall be removed from the park area of facility promptly after use. Failure to comply will be grounds for the Town Manager or his/her representative to prohibit, at his/her discretion, such persons or groups from using facilities at a later date.
- f) Any permittee using park facilities or areas shall be required to indemnify and save the Town of Glasgow harmless from any and all liabilities for damages, personal or property, which may arise out of or in connection with the use of said park facility or area by such permittee. Responsibility for loss, breakage or need for repair any piece of furniture, equipment or portion of the facility rests solely with the person signing the agreement, who shall report same to the Town Manager or his/her authorized representative.

1-18 Accommodations

- a) If control personnel, parking attendants or other special services are necessary outside of normally scheduled work times, such personnel shall be supplied by the permittee, or upon agreement between the permittee and Town Manager or his/her authorized representative shall be procured by the Town Manager and charged to the permittee. The Town Manager, sergeant, or any other authorized agent, as determined by the Town Manager shall specify when control personnel are necessary.

1-19 Vehicle Use

- a) No person shall drive, ride, or park at any time any automobile, truck, motorcycle, motor scooter, or other motor vehicle, horse or animal upon the grounds of any public park, playground or recreation area, except in public streets running through such premises, within designated parking areas located upon premises or with approval from the Town Manager. Nor should they impede traffic without approval from the Town Manager.

1-20 Interpretation of Rules

- a) All permits shall be revocable at any time by the Town Manager upon finding a violation of any rule, Code Section or state statute.
- b) The Town Manager or his/her authorized representative or the park and recreation committee shall interpret these rules and regulations and may act in any case not specifically covered herein. If it should become necessary for the Town Manager or his/her authorized representative to make a decision before formal consideration or consultation with the committee or council may be had, the decision of the Town Manager may be ratified at the subsequent Town Council meeting.
- c) Any request not contemplated by these rules and regulations or any refusal of a permit request may be appealed to the Town Council, who may at their discretion decide such appeal.